

# SCHOOL EDUCATION PLAN

## ***RAINBOW LAKE SCHOOL***

“Knowledge, Skills, and Attitudes for Life”



**Principal:** Stephanie Connors  
**Trustee:** Jesse Darling

**2018-2019 SCHOOL YEAR**

## **School Education Plan Creation**

*Briefly describe how each of the following groups were included in the development of the School Education Plan.*

### **A. Teachers**

The teachers at Rainbow Lake School were the driving force behind the development of the school plan. This was accomplished through scheduled meetings which looked at the process and content for our plan. Although we modified and added some strategies at scheduled staff meetings, the majority of the plan was developed during PD sessions in March.

### **B. Support Staff**

Support staff input was an integral part of the development of the plan. This was done through individual input and through staff meetings and the March PD sessions which dealt with school goals and the direction Rainbow Lake School would take for future years. Support staff members were invited to participate in both the May PD session and August PD Day which dealt exclusively with the new School Plan.

### **C. Students**

Ongoing student input into the plan was considered very important and the school provided numerous opportunities to provide input into how they perceived their school should look. This was done through classroom discussion, student surveys, and monthly student focus groups. During the development of our plan, we held a student focus group dedicated to having students give their perception of the effectiveness of the goal-related strategies contained in our Education Plan. Students offered valuable perspective on strategies and keen insights into how to better reach our goals in the new plan

### **D. School Council / Community**

The Principal attended all regular School Council meetings, and provided a detailed account of the activities of the school. Throughout the year, Council offered thoughts on the future direction of the school, and subsequently Council provided advice and support in reaching goals. A draft version was given to School Council to peruse and make suggestions as to revisions that may help the school be a better place for learning to occur.

### **E. Other**

## School Goal 1 - Literacy

<b>School Goal 1: All students will improve literacy skills across the content areas</b>
<p>Strategies:</p> <ul style="list-style-type: none"> <li>● School-wide adoption of the R.A.C.E.S writing method</li> <li>● Provide real-life experiences for students outside of the classroom to foster creativity and provide valuable memories for recall and reflection. (Ex. dramatic play centres, natural experiences, guest speakers and field trips)</li> <li>● Increase the amount of time students spend reading               <ul style="list-style-type: none"> <li>○ Scheduled whole-school (staff included) D.E.A.R. time                   <ul style="list-style-type: none"> <li>■ 1 DEAR time per week would be sharing circles</li> </ul> </li> <li>○ Implement at-home reading programs</li> </ul> </li> <li>● Balanced Literacy framework throughout K-9 (Guided reading, guided writing)</li> <li>● Instill a love for reading               <ul style="list-style-type: none"> <li>○ Revamp classroom libraries to include different sources of reading including FNMI resources.</li> <li>○ Create cozy reading nooks in classrooms</li> <li>○ Allow students to read “off-level” if there’s a book they really want to read,</li> </ul> </li> </ul>
<p>Target and Measurement Tools:</p> <ul style="list-style-type: none"> <li>● Writing prompt at beginning and end of year to measure growth.</li> </ul>
<p>Resources: (\$)</p> <ul style="list-style-type: none"> <li>● Money to revamp classroom libraries</li> <li>● Cozy materials and furniture for classroom reading nooks</li> <li>● Books for home reading</li> <li>● More magazine and newspaper subscriptions for all grade levels</li> <li>● More Balanced Literacy resources (guided reading books etc)</li> <li>● Balanced Literacy coordinators to provide PD to Junior High</li> <li>● Balanced Literacy coordinators to provide scheduled PD to K-6</li> <li>● IXL for ELA</li> <li>● Accelerated Reader               <ul style="list-style-type: none"> <li>○ Bulletin board &amp; prizes for division-specific challenges</li> </ul> </li> <li>● RAZ kids</li> <li>● RLKS Digital Literacy Passport</li> </ul>
<p>Timeline:</p>

## School Goal 2 - Math

<b>School Goal 2: All students will improve numeracy skills</b>
<p>Strategies:</p> <ul style="list-style-type: none"> <li>● Purchase and use applicable math-specific manipulatives</li> <li>● Use online resources to teach and practice math skills.</li> <li>● Collaboration and enhancement of lessons to foster hands-on activities and critical thinking skills</li> <li>● Incorporate daily mental math activities</li> <li>● Division-specific math challenges (mental math, coding...)</li> <li>● Collaborate with other teachers within RLKS to provide enrichment opportunities for students who have mastered grade-level materials and skills</li> </ul>
<p>Target and Measurement Tools:</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<p>Resources:</p> <ul style="list-style-type: none"> <li>● Online: IXL, Solaro, Khan Academy, etc.</li> <li>● Grade specific math resources and manipulatives</li> </ul>

- Coding resources and materials (Robotics, problem solving, etc.)
- Open-ended
- Bulletin board & prizes for division-specific math challenges

Timeline:

## School Goal 3 - Culture and Climate (Relationships/Connections)

### School Goal 3: RLKS will align practices to foster connectivity and well-being

(Students are our number one priority. We are going to do our best to make every child feel important, cared for, and welcome in our school)

Strategies:

- CRM
  - more assigned time to meet with everyone.
  - All staff involved in discussion about EVERY student; information shared!!
  - CRM-specific PD
- Build connections and relationships through informal (have fun!) classroom, division, and school-wide activities (student-vs-teacher, Winter Fun Day, X-Blocks, challenges,
  - Monthly assembly (whole-school) (FNMI, Math games, reading, Minute to Win it,...) Multi-age teams - school house teams.
  - Teacher Swap
  - First day of school (informal, fun, relationship-building activities)
- Monthly meetings to discuss this goal. Focus for staff to work on for the month (Ex. picking 3 students to build a connection with)
- All students will be guaranteed daily access to outlets for physical activity and socialization/free play time

Target and Measurement Tools:

Resources:

- Funds for new team building activities (whole school events)
- Items for school assembly 'challenges'
- Jody Carrington
- House team purchases
- HeadStrong Committee (and all their organized events, like Dude. Be Nice.)
- Funds for spaces that promote connectivity and well-being within the school

Timeline:

## **Professional Development Plan**

Briefly describe your school professional development plan in relation to each of the following items.

### Creation of the Professional Development Plan

- The goal of the professional development plan is to provide opportunities and resources to meet school wide goals and professional goals of staff. Staff have discussed the success of last year's plan and have suggested areas of improvement

### Disbursement of Dollars

- We have allotted for about \$400 per staff member, \$6800 (12 teachers and 5 support staff) This money will be used to reimburse staff for their PD commitment at admin's discretion.

### Individual Staff Professional Development

- Admin will approve staff PD based on its relation to goals in our Education Plan.
- Staff members are responsible for sharing back to staff PD they've taken part in throughout the year.
- Individual professional staff PGP's will reflect school goals
- Support Staff PGP's will reflect growth in their specific field
- In all cases, we will try to allow for professional development opportunities to occur while minimizing disruption to student instruction.

### **School Staff**

PD opportunities in: Google technology training, Mathematics, digital literacy, and student engagement, google technology training, in the area of Child and Family Services, ESL programming, etc.

### **Balanced Literacy**

- 2018-19 - New year of training for first and second year teachers.
- PD for teachers – Demonstrations and coaching for teachers assigned to Balanced Literacy PD, ECS-Grade 9.
- Classroom walkthroughs and post-discussion

## Professional Development Implementation Plan

<p>September</p> <ul style="list-style-type: none"> <li>● Connectedness - Goal 3</li> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>	<p>February</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>
<p>October</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>	<p>March</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>
<p>November</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> <li>● Inclusive Education PD</li> </ul>	<p>April</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>
<p>December</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>	<p>May</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>
<p>January</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>	<p>June</p> <ul style="list-style-type: none"> <li>● Teacher led PD</li> <li>● Admin Walkthroughs</li> <li>● Staff meetings</li> <li>● Google training</li> </ul>

## **Communication Plan**

Outlined is our school communication plan in relation to parents, the community, staff, students and stakeholders.

### A. Communicating with Parents

Meet the Teacher/Information Night

Parent-Teacher Interviews

Parent conferences

Individual email and group distribution lists

Letters home and agenda notes

Newsletters (class)

Individual Phone calls

School Website includes monthly calendar, updates, and information

Facebook page

### B. Communicating with the Community

School Website

Facebook page

Development of partnerships with local business community

Message Board – Front of School

Letter-writing to businesses

Echo articles

Articles in the community newspaper

Posters of special events

Invitations to community for numerous school run events.

### C. Communicating with Staff

Individual meetings - administration and staff member

Staff Meetings

CRM

Classroom visits

Committee meetings and reports

### D. Staff Involvement

Classroom newsletters

Input into school newsletters, school newspaper & yearbook

Staff meetings

CRM meetings

Wrap-Around meetings

### E. Student Involvement

Student Council



## Monitoring Calendar August 2018 - June 2019



<b>August</b>			Done	Not done	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>			
<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• renew licenses for all student math software accounts (IXL ECS-6, Solaro)</li> <li>• Go through manipulatives and order new materials as needed</li> <li>• Designate area(s) for school-wide math challenges</li> <li>• Create JH/SH IXL award based on Problem of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• Split the student body into CRM groups.</li> <li>• Plan first day of school kickoff activities</li> <li>• Begin developing 'traditions'/rites of passage (wristbands, grad walks, etc.)</li> </ul>			



<b>September</b>			Done	Not done	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>			
<ul style="list-style-type: none"> <li>• Meet the Teacher night                             <ul style="list-style-type: none"> <li>○ R.A.C.E.S Method - Have parents write using a writing prompt. Then give them the RACES method and have them do it again</li> <li>○ D.E.A.R</li> </ul> </li> <li>• Introduce R.A.C.E.S method to students.</li> <li>• Senior High writing prompt (school level)</li> <li>• FVSD Narrative writing prompt</li> <li>• Providing experiences: Farm Field Trip, Terry Fox Walk</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• Introduce students to IXL/Solaro, present IXL medal at month's end, ensure all accounts are working</li> <li>• Select prizes for JH/SH Monthly Mathlete, announce over PA system</li> <li>• IXLer of the Month Award</li> <li>• Incorporate weekly</li> </ul>	<ul style="list-style-type: none"> <li>• Start of bi-weekly CRM meetings (ongoing)</li> <li>• First day of school activities (photo wall/assembly/team-building)</li> <li>• Start yearbook</li> </ul>			





<ul style="list-style-type: none"> <li>• Reading Celebrations</li> </ul>	(minimum) mental math focus time	
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<b>October</b>	Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Continue introduction of R.A.C.E.S method to students.</li> <li>• Providing Experiences: Halloween</li> <li>• D.E.A.R</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>	

<b>November</b>	Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Continue introduction of R.A.C.E.S method to students.</li> <li>• Providing experiences: Remembrance Day ceremony</li> <li>• D.E.A.R</li> <li>• Author Visit</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• End of term school-wide math mania (ex: Pi Day)</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Begin making connections with Chateh community members in preparation for our first smudging ceremony, and start teaching the significance to classes.</li> <li>• Add to yearbook</li> </ul>	



<b>December</b>	Done 	Not done 	Moved to following month
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<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>
<ul style="list-style-type: none"> <li>• Continue introduction of R.A.C.E.S method to students.</li> <li>• Providing Experiences: Dropping off Santa Letters</li> <li>• D.E.A.R</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>

<b>January</b>	Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing experiences: author/famous speaker video conference</li> <li>• D.E.A.R</li> <li>• Literacy week</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• End of term school-wide math mania (ex: pi day)</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> <li>• Exam-specific test strategies and study sessions</li> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Smudging ceremony for the whole school to bring in the new semester</li> <li>• Add to yearbook</li> </ul>	



<b>February</b>	Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing experiences:</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• JH/ SH Monthly Mathlete,</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>	



Black History Month <ul style="list-style-type: none"> <li>• D.E.A.R</li> <li>• Reading Celebrations</li> </ul>	announce over PA <ul style="list-style-type: none"> <li>• IXLer of the Month Award</li> <li>• Prepare Pi Day resources/plan event</li> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	
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<b>March</b>			Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>			
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing Experiences: Winter Fun Day, Encounters Canada, Jasper Field Trip, Anti-bullying day</li> <li>• D.E.A.R</li> <li>• World Read Aloud Day</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> <li>• Pi day event</li> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>			

<b>April</b>			Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>			
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing Experiences: Explorations Nature Walk</li> <li>• D.E.A.R</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• End of term school-wide math mania (ex: pi day)</li> <li>• JH/ SH Monthly Mathlete,</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>			

<ul style="list-style-type: none"> <li>• Reading Celebrations</li> </ul>	<p>announce over PA</p> <ul style="list-style-type: none"> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	
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<b>May</b>	Done 	Not done 	Moved to following month
<u>Literacy</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing Experiences: Trickster Theatre Group</li> <li>• D.E.A.R</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> <li>• Incorporate weekly (minimum) mental math focus time</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Add to yearbook</li> </ul>	

<b>June</b>	Done 	Not done 	Moved to following month
<u>Writing</u>	<u>Math</u>	<u>Connectedness</u>	
<ul style="list-style-type: none"> <li>• Practice R.A.C.E.S method.</li> <li>• Providing experiences: swimming field trip, Machesis field trip</li> <li>• D.E.A.R</li> <li>• Reading Celebrations</li> </ul>	<ul style="list-style-type: none"> <li>• School-wide problem of the week board</li> <li>• IXLer of the Month Award</li> <li>• End of term school-wide math mania (ex: pi day)</li> <li>• JH/ SH Monthly Mathlete, announce over PA</li> <li>• Incorporate weekly (minimum) mental math focus time</li> <li>• Exam-specific test strategies and study sessions</li> </ul>	<ul style="list-style-type: none"> <li>• bi-weekly CRM meetings (ongoing)</li> <li>• Grads (kinder and gr.12) walk through hallways lines with students dressed in their gowns, hand in hand.</li> <li>• Last day of school send-off activity</li> <li>• Add to yearbook</li> </ul>	

As the representative of the School Council at this school, I hereby give my endorsement to this School Education plan for the 2018-19 school year. I hereby acknowledge that the school council has had opportunity to provide feedback on this plan and support it as is here presented.

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School Council Chair

\_\_\_\_\_  
Date

As Principal of this school, I hereby submit our School Education Plan for the 2017-18 school year. This plan has been created in collaboration with all staff at this school, as well as with the school council.

*S. Connors*

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Principal

June 1, 2018

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Date