

EMPLOYMENT OPPORTUNITY

ECS Special Needs Assistant – Part Time Rainbow Lake School

The Position:

Schools within the Fort Vermilion School Division follow an inclusive education model. Students with diverse learning needs are included within the regular classroom setting wherever possible. Targeted and specialized supports and services are provided as required by individual students either within the regular classroom or in a specialized setting.

The successful candidate will facilitate a **15 hour per week (3 hours per day, Monday, to Friday)** assistance program working with special needs students under the direction of the classroom teacher. **This position will commence as soon as possible upon hire.**

Qualifications:

Preference will be given to applicants with the following qualifications:

- Grade 12 Diploma,
- Education Assistant Certificate or equivalent
- Post-secondary courses in *Special Needs* programming,
- An ability to take direction and work independently,
- A genuine love for children with diverse learning needs,
- Experience working with special needs students
- An ability to work collaboratively with School Staff and Parents in a confidential manner,
- Evidence of successfully passing the required checks listed below.

Wages Offered:

- \$18.40 - \$30.14 per hour, depending upon qualifications and experience.
- This position does not qualify for benefits.

Letters of Application must include:

1. A cover letter including current address and telephone number.
2. A resume outlining educational background and prior job experience.
3. A listing of at least two recent references (employer references if possible).
4. A Current **Police- Vulnerable Sector Check (VSC)** and **Children's Services- Intervention Record Check (IRC)**. *These can follow your initial application as soon as possible and must be submitted as a condition of employment.* The required checks are requested from the issuing authorities in person with 2 pieces of government issued identification. The IRC is obtain locally at the High Level Children's Services office only. Please call 926-4441 for more info.

Application Deadline: November 23, 2018 or open until filled.

Submit Applications to:



Human Resources
Fort Vermilion School Division No. 52
PO Bag 1, 5213 River Road
Fort Vermilion, AB T0H 1N0
Phone: 780-927-3766 Fax: 780-927-4625
Email: hr@fvsd.ab.ca

FORT VERMILION SCHOOL DIVISION No. 52